

Town of Shoreham • 297 Main Street • Shoreham, VT 05770 • (802) 897-5841

APPLICATION FOR HEARING [April 2021]

Hearing fee plus \$15 recording fee must accompany. Fees refundable only up to 3 weeks before Hearing

Incomplete applications will not be processed until ZA has determined they are complete.

(1) Owner name: _____

Mailing address : _____

Telephone: Home: (____) _____ Work: (____) _____ Cell: (____) _____

Email: _____

(2) Applicant name(s) if different from Owner _____

Mailing address: _____

Telephone: Home: (____) _____ Work: (____) _____ Cell: (____) _____

Email: _____

(3) 9-1-1 Address of property (road): _____

Parcel ID: _____ District: LDR MDR VCD VRD AG

(4) Type of Hearing:

Type of Hearing: Commercial \$250 Residential \$125


A. Conditional Use, Other Land Use Variance Set-back Waiver Parking/Service Area Waiver

Mixed Use Retail Change of Use Interior Lot

Development Non-conformance issue Temporary Use PUD

Other _____

B. Appeal ZA Decision

Continued on page 2 

Attached: Zoning Permit Application(s) Sketch—not to scale Site Plan (map, survey)—to scale

Landscape/Traffic diagrams Elevations Project Narrative

Abutter List (see p.2) Other documents as requested/required (list on p.2)

The applicant shall include a site plan or sketch (separate paper, noting “North,” with foot measurements of frontage and to boundaries) accurately showing the location of the proposed construction with respect to the property boundaries and other structures, traffic, pedestrian, landscaping and other pertinent plans, and any other documentation requested by the panel holding the Hearing. (Shoreham Zoning Regulations, 2019)

I hereby certify that the statements on this Application are correct and that I will comply with the Vermont and Shoreham regulations covering the work to be done.

Owner & Applicant both sign:

Signature of Owner: _____ Date: _____

Signature of Applicant, if different from Owner: _____ Date: _____

WARNING: STATE PERMITS MAY BE REQUIRED FOR THE PROJECT.

Call 802-786-5907 to speak to the State Permit Specialist before beginning any construction.

Hearing & Recording fees paid: \$ _____ Date: _____ Rec'd by: _____

Applicant: _____

Application #: [to be assigned]

(6) **Reason for Hearing.** Briefly explain what you seek or are proposing to do. Use the Narrative (see below) for more detailed explanation. Reference the zoning provisions related to your issue and any provision which will provide the relief you seek.

(7) **Documents to include with the Application,** most will be applicable to every project, though extent will vary according to type and size of project. Contact ZA with questions (897-2668):

Narrative—Description of the project or problem, short background information, consultants; also

(1) For a **Conditional Use/Subdivision/Development** project include

- scope of the project or problem,
- provisions of the Zoning Regulations which pertain to the issue and how they and the Town Plan will be complied with,
- indicate how dimensional standards of the District where located are met,
- any other information that will assist the DRB in its deliberations.

(2) For a **Waiver/Variance/appeal of ZA** decision or similar problem resolution include

- any of the above that are applicable,
- relief being requested and grounds on which relief is appropriate, cite provisions in Zoning Regulations.

Other Permits—Include copies of any other permits obtained, copies of pending applications

Survey/Map—detail depends on extent of the proposed project:

- **Sketch Plan**—Does not need to be to-scale, but must show measurements in feet for front setback, road frontage, distance to side and rear boundaries, location of structures, and foot-print size of structures, drives, parking, parcel size. Form on page 2 of permit application, all questions must be answered.
- **Site Plan**—Drawn by a VT licensed surveyor, should include main features of the parcel, location of construction, existing structures, existing or proposed driveways, planned septic and well sites, setbacks, any rights-of-way or other easements, setbacks, frontage, parcel size(s).

Elevations—(Commercial applications only) Drawings of proposed structure, please include basic architectural plans and drawings, include landscape plan, traffic & parking plans, exterior lighting, signage, etc.

(8) **Abutter List**—List of adjoining neighbors on all boundaries and across the road. List names, addresses, Parcel IDs. List them below or on a separate sheet.

Name	Address	Parcel ID
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(9) **Other Documents Included**—

_____	_____
_____	_____
_____	_____